

WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

June 20, 2022

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on June 20, 2022.

The Pledge of Allegiance was recited.

President Jeremy Bloeser called the meeting to order at 7:00 p.m. Mrs. Britni Burlingham, Mrs. Amanda Farrell, Mrs. Lea Hetherington, Mrs. Nicole Lee, Mr. Shawn Matson, Mr. Steve Morvay, Mrs. Tara Pound, Dr. Andy Pushchak, and Mr. Jeremy Bloeser attended. Mr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator and Attorney Christine McClure, Solicitor also attended.

Motion by Dr. Pushchak, seconded by Mr. Morvay to approve the agenda and addendum as presented.

Motion by Mrs. Farrell, seconded by Mrs. Hetherington to approve the meeting minutes of the May 16, 2022 Regular Board Meeting and the June 13, 2022 Work Session as presented.

No guest or citizen requested addressing the Board.

No school report this evening.

No Superintendent's report this evening.

Motion by Mr. Morvay, seconded by Mrs. Lee to approve the following reports, payments, and invoices as presented:

- Revenue & Expenditure Reports for MONTH
 - [General Fund](#): \$6,350,747.88
 - [YTD Budget to Actual Report](#)
 - [Capital Projects](#): \$988,480.74
 - [Cafeteria](#): \$448,732.04
 - [Cafeteria Profit/Loss](#): \$26,949.31 YTD: \$195,721.91
- Checks and Invoices
 - [Exhibit A1](#) Checks Already Written: \$162,202.55
 - [Exhibit A2](#) Checks Already Written: \$27,904.13
 - [Exhibit A3](#) General Fund Bills: \$406,292.37
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$1,530.00
 - [Exhibit B2](#) Cafeteria Checks Already Written: \$43,680.03
 - [Exhibit D](#) SHS Activity Fund Report: \$79,720.17

Motion approved by a voice vote with no opposition. Motion carried.

Roll Call

Agenda

Meeting Minutes

Guest and Citizen Comments

School Report

Superintendent's Report Business Administrator's Report

Motion by Mrs. Farrell, seconded by Dr. Pushchak to appoint Knox Law Firm to pursue and defend property tax appeals on behalf of Wattsburg Area School District as outlined in [Exhibit E](#). Motion approved by a voice vote with no opposition. Motion carried.

Tax Appeal

Motion by Dr. Pushchak, seconded by Mrs. Lee to approve the sale of Property Index Number 44-021-034.0-004.01 Haskell Hill Road RT 734 200 x 60 x 200 from the Erie County Repository. Motion approved by a voice vote with no opposition. Motion carried.

Sale of Parcel from Repository for Unsold Property Taxes

Motion by Mr. Morvay, seconded by Mrs. Burlingham to approve the following transfers:

Transfers

- Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit F](#).
- \$70,000 from Unassigned Fund balance to Committed Fund Balance for WAEC Auditorium Sound Upgrade.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Morvay, seconded by Mrs. Farrell to approve Budgetary Amendment as outlined in [Exhibit G](#). Motion approved by a voice vote with no opposition.

Budgetary Amendment

Motion by Mr. Morvay, seconded by Dr. Pushchak to adopt the General Fund Budget for the 2022-2023 fiscal year in the amount of \$27,494,251. In a recorded roll call vote, Mr. Morvay, Mrs. Pound, Dr. Pushchak, Mrs. Burlingham, Mrs. Farrell, Mrs. Hetherington, Mrs. Lee, Mr. Matson, and Mr. Bloeser voted to approve the final budget. Motion carried.

2022-2023 Final Budget Adoption

Motion by Mr. Morvay, seconded by Mrs. Lee to approve the Real Property Tax Resolution:

Real Property Tax

Resolved, that the Wattsburg Area Board of School Directors does hereby levy for the school fiscal year July 1, 2022, to and including June 30, 2023, on each dollar of the total assessment of all real property in the Wattsburg Area School District comprised of the Borough of Wattsburg and Townships of Amity, Greene, Greenfield and Venango in the amount of 21.328 mills or \$2,132.80 on each one hundred thousand (\$100,000) dollars of assessed valuation of taxable property for general school purposes and the payment of teachers' salaries and rentals to school authorities. Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Morvay, seconded by Mrs. Lee to approve the Per Capita Tax Resolution:

Per Capital Tax Resolution

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of five (\$5.00) dollars as provided for in the Public-School Code of 1949 (Section 679) as amended during the Period July 1, 2022 and ending

June 30, 2023. Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Morvay, seconded by Dr. Pushchak to approve the Act 511 Per Capita Tax Resolution:

**Act 511 Per Capita
Tax**

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of (\$5.00) dollars as provided for in the Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2022 and ending June 30, 2023. Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Morvay, seconded by Mrs. Farrell to approve the Earned Income Tax (Wage Tax) Resolution:

Earned Income

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues an earned income tax, to be levied in the amount of one percent (1%) on salaries, wages, commissions and other compensation earned during the period July 1, 2022 and ending June 30, 2023, on all residents of the Wattsburg Area School District who have attained the age of eighteen (18) years and older, and on the net profits earned during said periods from business, professions or other activities conducted by residents of the said District in accordance with Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as a The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq. Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Morvay, seconded by Mrs. Lee to approve the Realty Transfer Tax Resolution

Realty Transfer Tax

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues a Realty Transfer Tax, to be levied in the amount of one percent (1%) on Transfers beginning July 1, 2022, and ending June 30, 2023, of real property or any interest in real property situated within the Wattsburg Area School District in accordance with Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq. Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Morvay, seconded by Mrs. Burlingham to approve the Local Services Tax Resolution

Local Services Tax

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the privilege of engaging in an occupation within the limits of the Wattsburg Area School District, who have attained the age of eighteen (18) years and older, a Local Services Tax in the amount of ten (\$10) dollars as provided in The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2022 through June 30, 2023. Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Morvay, seconded by Mrs. Lee to approve the Act 1 Exclusion Resolution - Homestead/Farmstead as outlined in [Exhibit H](#). Motion approved by a voice vote with no opposition. Motion carried.

**Act 1 Exclusion
(Homestead -
Farmstead)**

Motion by Mr. Morvay, seconded by Dr. Pushchak to approve lunch prices for the 2022-2023 school year as follows:

	SHS	WAMS	WAEC
Breakfast	\$1.50	\$1.50	\$1.50
Lunch	\$2.75	\$2.75	\$2.50
Milk	.65	.65	.65

Motion approved by a voice vote with no opposition. Motion approved.

Motion by Mr. Matson, seconded by Mr. Morvay to approve the use of the football field and locker rooms on June 4, 2022, 4:00 – 9:00 P.M. by the Erie Express Football Team at an estimated cost of \$1,254.44. Motion approved by a voice vote with no opposition. Motion carried.

Facility Use

Motion by Mr. Matson, seconded by Dr. Pushchak to approve Zachary Shumac's Eagle Scout Project to improve the campus cross country trails as outlined in [Exhibit I](#). Motion approved by a voice vote with no opposition. Motion carried.

**Eagle Scout Project
Cross Country Trails**

Motion by Mr. Matson, seconded by Mr. Morvay to approve the Snow Removal Agreement between Nelson Trucking and the Wattsburg Area School District as outlined in [Exhibit J](#). Motion approved by a voice vote with no opposition. Motion carried.

**Snow Removal
Agreement**

Motion by Mrs. Lee, seconded by Dr. Pushchak to approve the following:

- The Summer Maintenance Help rate increase to \$12.42/hour effective June 10, 2022.
- The addition of Susan Bisbee to the Service Substitute List for the 2022-2023 school year.
- The resignations of:
 - Susan Bisbee, Educational Support Aide for the purpose of retirement effective June 10, 2022.
 - Madelyn Simmons, Emotional Support Teacher effective June 30, 2022.
 - Janice Stalford, Cafeteria Aide for the purpose of retirement effective June 10, 2022.
 - Traci Steers, 8th Grade ELA Teacher effective August 1, 2022
- The tuition reimbursements as outlined in [Exhibit K](#).
- The following appointments:
 - Jacqueline Parmenter as Cafeteria Aide, Class C, 3.25 hours/day, 180 days/year retro to June 1, 2022.
 - Amanda Stalford as the Special Education Secretary position, Class A, 8 hours/day, 260 days/year effective July 1, 2022.

**Summer
Maintenance Rate
Service Substitute**

**Personnel
Resignations**

**Tuition
Reimbursement
Personnel
Appointments**

- Krista Wehan, Special Education Supervisor effective August 15, 2022 and the agreement between Mrs. Wehan and Wattsburg Area School District effective August 15, 2022.
- Kevin Linza, SHS Health and Physical Education Teacher, at Bachelors, Step 11 effective August 24, 2022.
- Timothy Schweitzer as SHS Science Teacher effective August 24, 2022.
- Ronald Rairie as piano tuner/repair technician for the 2022-2023 school year at a rate not to exceed \$800.
- Mark Alloway as concert accompanist, vocal ensemble, Graduation and Baccalaureate for the 2022-2023 school year at a rate not to exceed \$2,000.
- Michael Rimdzius as middle school Science Teacher at Bachelors, Step 3 effective August 24, 2022.
- Ryan Murphy as Emotional Support Teacher at the elementary center effective August 24, 2022.
- The Memorandum of Understanding between the County of Erie and the Erie County Sheriff's Office and Wattsburg Area School District as outlined in [Exhibit L](#).
- The appointment of Emma Kowalski as Kindergarten Boot Camp Speech Language Therapist on Tuesdays, Wednesdays, and Thursdays, August 2 – 18, 2022.
- Summer Appointments as follows:
 - Jennifer Morgason as Special Education Extended School Year Aide.
 - Clay Bendig as Summer Maintenance effective June 13, 2022.
 - Nicholas VanHooser as Summer Maintenance effective June 20, 2022.
 - Jaime Trayer as Summer Maintenance effective June 20, 2022.
- The leave request utilizing a Childbirth/Adoption Leave of Absence for Karly Long effective August 24, 2022 through June 12, 2023.
- The Memorandum of Agreement between WEA and WASD for the Girls Golf Coach as outlined in [Exhibit M](#).
- The Superintendent's 2021-2022 Annual Performance Evaluation. Dr. Pushchak thanked the committee for their work on the evaluation and Mr. Berlin for his service and distinguished performance to the district.
- Chris Paris and Alissa Pyle to attend Sapphire Training during the summer of 2022 virtually at an estimated cost of \$330. Funds from Non-Inst, Certified Professional Development.
- Attendance for travel reimbursement for all PDE related meetings and the following meetings for the 2022-2023 school year:
 - Superintendent
 - Curriculum Meetings
 - Federal and Special Program Meetings
 - Superintendent Advisory Meetings
 - Other District related meetings
 - Assistant to the Superintendent
 - Curriculum Meetings
 - Federal and Special Program Meetings

Erie Sheriff MOU

Kindergarten Boot Camp Appointment

Summer Appointments

Leave Request

WASD/WEA MOA

Supt. Performance Evaluation

Conference Request

Attendance at Meetings for 2022-2023

- Other District related meetings
 - Professional Development and other job-related meetings as approved by the Superintendent
- Business Administrator
 - PASBO Meetings
 - Business Administrators' Meetings
 - Federal and Special Programs Meetings
 - Other District related meetings
- Principals
 - Erie County Principals' Meetings for all principals.
- Special Education Supervisor
 - Special Education Supervisor Meetings
- Plant Operations and Transportation Supervisor
 - Plant Operations Supervisors' Meetings
 - PASBO Meetings
- Superintendent Secretary
 - Personnel meetings
 - Certification meetings
 - Superintendent Secretary's meetings
- Tim Malinowski
 - Cyber Meetings
- PIMS Child Accounting Coordinator
 - A/CAPA Meetings
 - PIMS/Penndata
- Athletic Director
 - District 10 and the Erie County Athletic meetings
- School Psychologist
 - Erie County Special Education for School Psychologists meetings
- Speech/Language
 - Special Education Speech/Language Pathologist meetings
- Discovery Teacher
 - Gifted/Talented Meetings and required trainings
- The hiring of an additional School Resource Officer pending the approval of the Erie County Council and Erie County Sheriff's Department.

Additional School Resource Officer

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Farrell, seconded by Mrs. Lee to approve the first readings of the following policies:

First Reading Policies

- [Executive Summary](#)
- Policy 218 Student Discipline ([Exhibit N](#))
- Policy 220 Student Expression/Dissemination of Materials and 220 Attachment ([Exhibit O](#))
- Policy 227 Controlled Substances/Paraphernalia ([Exhibit P](#))
- Policy 237 Electronic Devices ([Exhibit Q](#))
- Policy 808 Food Services ([Exhibit R](#))
- Policy 913 Non-school Organizations/Groups/Individuals ([Exhibit S](#))

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Pushchak, seconded by Mrs. Burlingham to approve the following:

- Academic services of LearnWell for the following
 - A hospitalized WAMS student anticipated May 16, 2022 through May 24, 2022.
 - A hospitalized WAEC student anticipated May 26, 2022 through June 9, 2022.
- Homebound instruction for a WAEC student anticipated May 20 – June 9, 2022.
- The Emergency Instructional Time Assurance as outlined in [Exhibit T](#)
- The pilot of IXL Learning for K-12 for the 2022-2023 school year as outlined in [Exhibit U](#).
- The Refocus Room Service Contract for the 2022 – 2023 school year as outlined in [Exhibit V](#).
- The Special Education Transition Operating Agreement as outlined in [Exhibit W](#).

Motion approved by a voice vote with no opposition. Motion carried.

**Academic Services
LearnWell**

**Homebound
Instruction**

**Instructional Time
Assurance**

**Pilot IXL Learning
Refocus Room**

**Special Education
Transition
Operating
Agreement**

Motion by Mrs. Hetherington, seconded by Mrs. Lee to approve the WAEC sound system upgrade as outline utilizing funds from the committed fund balance as outlined in [Exhibit X](#). Motion approved by a voice vote with no opposition. Motion carried.

**WAEC Sound
System Upgrade**

Motion by Mrs. Pound, seconded by Mrs. Burlingham to approve the following:

- Samantha Bladzick-Luck, Brianna Courteau, Samantha Green, Danielle Lewis, Kansas Mlakar, Bonnie Nye, and Mandy Piazza as additions to the WASD Volunteer List.
- The following resignations:
 - Steven Bernsley, Other Assistant 7th & 8th Football Coach effective May 31, 2022.
 - Katrina Barnhart K-6 Cross Country Coach effective June 3, 2022.
- The 2022-2023 extra-curricular appointments as outlined in [Exhibit Y](#).
- The 2022-2023 fall athletic appointments as outlined in [Exhibit Z](#).
- The following summer/fall band appointments:
 - Grace Boozel as Assistant Band Front Advisor not to exceed \$1,050.
 - Halle Swasing as Assistant Percussion Instructor \$1,050.
 - Mandy Berlin as Assistant Woodwind Instructor \$1,050.
- To recognize the Virtual Athletic Hall of Fame <https://wattsburgsenecasportshalloffame.com/> as the official site for Seneca/Wattsburg Schools Sports.

Motion approved by a voice vote with no opposition. Motion carried.

Volunteers

**Athletic
Resignations**

**Extra-Curricular
Athletic
Appointments
Band Appointments**

**Virtual Athletic
Hall of Fam**

Motion by Mrs. Pound, seconded by Mrs. Lee to approve the following the following as surplus.

Surplus Items

<u>Title of Work</u>	<u>Author</u>	<u>ISBN</u>	<u>Quantity</u>
<i>To Kill a Mockingbird</i>	Harper Lee	0-446-31078-6	33
<i>Animal Farm</i>	George Orwell	0-451-52634-1	26
<i>Grapes of Wrath</i>	John Steinbeck	0-14-303943-1	6
<i>Concise Oxford American Dictionary</i>	Oxford University Press	978-0-19-530484-8	6
<i>Webster's College Dictionary</i>	Random House	0-02-635934-0	6

- IT items as outlined in [attachment 1](#).
- Discarded books as outlined in [attachment 2](#)

Motion approved by voice vote with no opposition. Motion carried.

Motion by Mrs. Farrell, seconded by Mrs. Lee to approve the Student Assistance Program Agreement between Pyramid Healthcare and Wattsburg Area School District for the 2022-2023 school year as outlined in [Exhibit AA](#). Motion approved by a voice vote with no opposition. Motion carried.

**Pyramid Healthcare
SAP Agreement**

Mr. Morvay shared highlights of the Erie County Technical School's JOC meeting in May:

ECTS

- Students at the ECTS built a clubhouse for Make-A-Wish.
- There are 360 freshmen for the 2022-2023 school year which brings total enrollment to 829 out of 925 potential positions.
- Updated the status of the renovation project.
- Sports Therapy & Exercise Science program is working on an affiliation agreement with Regional College for credits.
- The Nutrition Group was approved as the food service for ECTS.

Dr. Pushchak reminded the Board that he will pass on the NW Tri-County Intermediate Unit Board Meeting following the meeting on June 22, 2022.

**NW Tri-County
Intermediate Unit**

During Board Correspondence and Dialogue, Mr. Berlin shared with the Board the response to all efforts to hire more bus drivers has not been as desired. We are on the low side of the hourly rate for drivers. The drivers come in and train with us then transfer to other school districts which pay more. Our goal is to attract and retain drivers. He has been talking to Durham and feels we need to increase our drivers' hourly rate. We would need to amend the Durham Transportation Service Agreement. After discussion about this, it was decided that the Board will hold a special board meeting on June 27, 2022, at 7:00 P.M. to act on this.

Dr. Pushchak shared that Mr. Berlin is defending his doctoral dissertation on Friday and wished him luck.

There being no further business before the Board, upon motion by Mrs. Farrell,
seconded by Mrs. Lee, the meeting was adjourned at 7:52 P.M.

Adjournment

Signature on File
Vicki Bendig
School Board Secretary